

STATEMENT OF WORK

Requisition #: 284836

Title: IMPLEMENTATION SUPPORT FOR VENTYX ESOMS SOFTWARE

Revision Number: 0

Date: 01/05/16

Prior SOW or Revision Date: N/A

1.0 Objective

Washington River Protection Solutions (WRPS) requires support to perform and provide administration and integration support for full implementation of our electronic rounds software application. The application product is the electronic rounds module of the eSOMS suite developed by Ventyx.

This work is to provide administrative functions or program support services on site. The individual performing the work is subject to controls, processes and procedures established by Tank Operating Contractor.

2.0 Background/Introduction

This work provides administrative or program support functions only. No hands-on field work activities will be performed.

The electronic rounds product (eSOMS) has been procured and configured to support production activities currently being performed for Production Operations which includes 241-AY Double Shell Tank (DST) farm, 241-AZ Double Shell Tank (DST) farm, 241-C Single Shell Tank (SST) farm, 241-AX SST farm, and 241-A SST farm.

3.0 Scope

The scope of this work is to provide engineering and system administration support to integrate existing rounds and procedure information into the eSOMS product, align the electronic “tours” with the current paper procedure, implement any additional configurations which are identified, meet and resolve comments with the Operators who perform the rounds, and support integration of the eSOMS product with other software applications, as needed.

4.0 Submittals

In support of the work scope established in Section 3.0 above, submittals are listed on the Master Submittal Register (MSR).

Submittals shall be provided using the TOC Incoming Letter of Transmittal (form A-6005-315). All transmittal subject headings shall contain, at a minimum, the subcontract number, submittal number, and submittal description.

Submittals shall be provided in electronic format unless available only as a hard copy. Electronic submittals may be sent to TOCVND@rl.gov or delivered via a WRPS designated File Transfer Protocol (FTP) site. Electronic formats must be non-password protected in one of the following

formats:

- Microsoft® Office Compatible
- Portable Document Format (PDF)
- Tagged Image File Format (TIFF)
- Graphics Interchange Format (GIF)
- Joint Photographic Experts Group (JPEG)
- Windows Media Video (WMV)
- Moving Picture Expert Group (MPEG)
- Extensible Markup Language (XML)
- HyperText Markup Language (HTML)
- Comma Separated Values (CSV)
- Text (TXT)

5.0 Acceptance Criteria

Work products and services provided must meet established applicable WRPS procedures for control and review of work products and to the satisfaction of the current eSOMS system administrator.

6.0 Configuration Management and Standards

6.1 Configuration Management Requirements

There are no specific Configuration Management requirements applicable to this SOW.

6.2 Applicable Standards

There are no applicable standards to this SOW.

7.0 ESH&Q Requirements

7.1 Quality Assurance Requirements

The Subcontractor shall follow standard commercial quality practices.

7.2 Applicable ES&H Requirements

Preliminary hazard assessment PHA ID: 32 is to be used for general office duties performed in TOC-controlled office facilities and/or observations/walkthroughs in tank farm non-radiological and radiologically controlled areas, including soil contamination areas and buffer areas, requiring a General (Not Specific) Radiological Work Permit (RWP) only. Observation activities only are allowed; no hands-on work activities may be performed. No ladder/scaffolding access is allowed. Prior to performing any other activities, a job hazard analysis (JHA) must be completed to cover the activities to be performed. The JHA must be approved by a TOC Safety Representative.

7.3 Price-Anderson Amendments Act Requirements

This 7.3 section and the General Provisions Article 2.11 entitled, *Price-Anderson Amendments Act (PAAA)*, are both determined to be N/A.

8.0 Verification/Hold Points

There are no specific verification/hold point requirements applicable to this SOW.

9.0 Reserved

10.0 Work Location/Potential Access Requirements

The primary work location will be in 200 East Area at 2750E with periodic office visits to 272WA, MO284, MO577, and MO2240.

11.0 Training

HGET is mandatory for work on Hanford Site (except for visitor badged personnel) and facility-specific training may be required. For specific training information and requirements or exceptions, see the Integrated Training Electronic Matrix (ITEM) Course Listing link, located on the TOC Training Home Page: <http://tfc.rl.gov/rapidweb/chg/training/>

12.0 Qualifications

The subcontractor shall have demonstrated experience implementing enterprise level software applications, especially in a government or nuclear environment. Knowledge of Microsoft SQL Server Management and the Ventyx eSOMS product is desired.

13.0 Special Requirements

Use of Government Vehicles

One or more Subcontractor employees will have access to Government-furnished vehicles while performing this statement of work. Prior to initiating work the Subcontractor will present the employee(s) valid driver's license to the BTR for review.

14.0 Reporting/Administration

Provide weekly reports to include technical status, labor hours being charged to the contract by resource name and dollar consumption.

Provide reports, as needed, for any complications & issues that arise as well as the solutions to each issues.

15.0 Workplace Substance Abuse Program Requirements

A Workplace Substance Abuse Program is not required for this SOW.